

STANDARDS OF PRACTICE

STANDARDS OF PRACTICE, POLICIES, AND GUIDELINES

Name: Standards of Practice, Policies, and Guidelines
Date Approved: 09/30/2016
Date Updated: 02/08/2020
Number: SP-1
Type: Standards of Practice (SP)

Reference: The Optometry Act

11 (1) The council may make bylaws relating to the administrative and domestic affairs of the association and, without limiting the generality of the foregoing, the council may make bylaws:

- (a) prescribing the seal of the association;
- (b) providing for the execution of documents by the association;
- (c) respecting banking and financial dealings by the association;
- (d) fixing the fiscal year of the association and providing for the audit of the accounts and transactions of the association;
- (e) prescribing the terms of office and the duties of the officers and appointees of the council;
- (f) prescribing the duties of members of the council;
- (g) respecting the calling, holding and conducting of meetings of the council;
- (h) providing for the election of members of the council, prescribing the procedures with respect to such elections and prescribing the procedures for contesting the validity of the election of any member to the council;
- (i) respecting participation with associations or organizations in other provinces having the same or similar powers and duties;
- (j) providing for committees of the council and their duties and powers, and the terms office of, and the remuneration or reimbursement for expenses to be paid to, the members of those committees;
- (k) prescribing the amount of registration and license fees and the times at which those fees are to be paid;
- (l) governing any special assessment which may be required for the efficient and proper operation of the association.
- (m) prescribing any forms that are required for the purpose of administering this Act.

02.08.20 MOTION "To accept the amendment to STANDARDS OF PRACTICE SP-1 Standards of Practice, Policies and Guidelines". CARRIED.

Preamble

The Professional Bylaws of *The Optometry Act, 1985* provide for Standards of Practice:

"(6.1) In the practice of optometry a member shall follow the generally accepted standards of practice and procedures in the determination of the state of the eye and its adnexa and in the assessment and care of the patient.

(6.2) Guidelines defining procedures considered necessary for the compliance with the standards required in Section (6.1) shall be compiled from time to time at the direction of council, and copies of such guidelines shall be made available to each member."

Standards of Practice: Approved by the Council of the Saskatchewan Association of Optometrists
– September 30, 2016

Standards of Practice, Policies, and Guidelines

The Saskatchewan Association of Optometrists provides Standards of Care, Policies and Guidelines under the authority of the Professional Bylaws of the Optometry Act, 1985.

They are considered the minimum standard of professional behavior and ethical conduct which ensures safe, competent, and ethical professional care to all patients.

Standards of Practice, Policies and Guidelines are in constant evolution to reflect advances in optometric and medical science, new competencies, development of innovative technology, and updates to scope of practice.

Policies

In consideration of the role to protect the public, emphasis on proper board governance, transparency and effective utilization of resources, Policies have been developed for ease of updating and currency. The Optometric Administrative Bylaws of 1986 were re-written into individual policies and constitute a replacement of administrative and domestic bylaws as noted in The Optometry Act sections 11(1) a-m.

Guidelines represent recommended optometric protocols.

Standard of Practice represent mandatory and minimum standard of care a SAO member must provide.

Copies of Standards of Practice, Policies and Guidelines shall be made available to all members.